



EXECUTIVE COMMITTEE MEETING A G E N D A

January 4, 2011 ~ 6:00 p.m.

Meeting Location: 1520 Rutherford Lane Building 1, 2nd Floor, Austin, TX 78754

All topics below will be discussed by the Executive Committee of the HIV Planning Council, with possible recommendations, motion, and/or action resulting for consideration by the full Planning Council

CALL TO ORDER (*Christopher Hamilton, Chair*)

- 1) Citizen Communication** (*Community Announcements*)
- 2) Approve Previous Meeting Minutes 12/7/2010**
- 3) Membership Interview Process** – Review application for membership to join Planning Council; Interview membership candidate; Vote on recommendation to Mayor. *
- 4) Administrative Agent Report**
 - a. Expenditure Report
 - b. Program/Monitoring Report
 - c. News/Policy Issues from HRSA & Other Source
 - d. Quality Manager Report
- 5) Chair Report**
 - a. Review and update Committee structures
 - b. Review and update timeline for planning activities
 - c. Schedule upcoming Events
 - d. Determine and review mentors for new members

ADJOURNMENT

** In accordance with applicable privacy laws, general public may be prohibited from the interview process.*

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